**Temp Analyst Programmer**

**Please see Special Instructions for more details.**

Applications will be reviewed based on the information submitted on the employment profile with education and work history along with any other requested documentation i.e. posting specific question responses, transcripts, etc. **Your profile MUST clearly show how you meet the minimum/required qualifications for the position.** Resumes are NOT accepted at the application stage for classified staff positions. Typically, the starting salary is at the lower end of the salary range. For additional information please contact: insert the contact name and information John Henry at John.Henry@oregonstate.edu OSU commits to inclusive excellence by advancing equity and diversity in all that we do. We are an Affirmative Action/Equal Opportunity employer, and particularly encourage applications from members of historically underrepresented racial/ethnic groups, women, individuals with disabilities, veterans, LGBTQ community members, and others who demonstrate the ability to help us achieve our vision of a diverse and inclusive community. This position is designated as a critical or security-sensitive position; therefore, the incumbent must successfully complete a criminal history check and be determined to be position qualified as per OSU Standard 576-055-0000 et seq. Incumbents are required to self-report convictions. Offers of employment are contingent upon meeting all minimum qualifications including the criminal history check requirement.

**Position Details**

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| Position Information | | |
| **Department** | | Graduate School Admin (GRD) |
| **Classification Title** | | Temp Analyst Programmer |
| **Job Title** | | Temp Analyst Programmer |
| **Appointment Type** | | Temporary Staff |
| **Job Location** | | Corvallis |
| **Position Appointment Percent** | | 100 |
| **Appointment Basis** | | 12 |
| **Pay Method** | | Hourly |
| **Min Salary** | | $19.08 |
| **Max Salary** | | $51.10 |
| **Employment Category** | | Temporary |
| **Position Summary** | | This recruitment will be used to fill two full-time Temporary Analyst Programmer, competency level 1, positions for the Graduates School at Oregon State University.  The Graduate School seeks a temporary developer (analyst/programmer) to assist with development of business applications using the Salesforce platform. |
| **Position Duties** | | 35% -Create an application submission system which includes data entry validation and real-time field calculations (where appropriate), the ability for applicants to ‘hand off’ part of the application data entry to others they specify, some dynamically displayed information, a post-submission approval queue, post-approval acknowledgement based on a DocuSign process and application stage/status visibility.  25% -Develop Salesforce functionality, including lightning components, triggers, communities (with appropriate Oregon State branding styles), email templates (manual and automatic initiated sends), pre-identified reports and external system integrations, in the OSU Shared Use Salesforce Org.  15% -Project discovery including stakeholder interviews, requirements elicitation and client acceptance prior to configuration and build. Discovery outcomes include: functional and non-functional requirements specification and documentation, process map(s), work flow analysis, base data model specification, license cost estimate, primary use case definitions, user interface wireframes and use case definitions. 5% -Demonstrate a sandbox-based test application (with simulated data) with report generation and review the results with the client. 5% -Support developer on-boarding, maintain shared resources, as well as general shared org management through completion of the project. 5% -Maintain bi-weekly communication with stakeholders to ensure alignment and continuity. 5% -Train system users who will manage the application process. 5% -Final project documentation. |
| **Minimum Qualifications** | | This classification requires a basic foundation of knowledge and skills in systems analysis and related programming support functions generally obtained by a bachelor’s degree in computer science, or an equivalent amount of training and applied experience. |
| **Additional Required Qualifications** | | - Development experience in the OSU Salesforce Shared Use Org including using Git.  - Experience with Git Version Control System  - Self-motivated - Strong problem-solving skills - Professional - UX development experience - Integrated Development Environment (IDE) experience - Ability to understand business processes and create software requirements  This position is designated as a critical or security-sensitive position; therefore, the incumbent must successfully complete a Criminal History Check and be determined to be position qualified as per OAR 576-055-0000 et seq. Incumbents are required to self-report convictions. |
| **Preferred (Special) Qualifications** | | - Unit testing (JUnit, NUnit, etc.) - Experience with bug tracking - Java or Apex programming experience  - HTML, CSS, JavaScript/jQuery - Agile development experience - Experience providing technical support  A demonstrable commitment to promoting and enhancing diversity |
| **Working Conditions / Work Schedule** | | Schedule: M – F | 8am – 5pm | flexible |
| **This position is deemed essential and the incumbent may be expected to report to work during inclement weather, emergency and other University work curtailments or closures.** | | No |
| **This position requires a clear and unambiguous commitment to compliance of all National Collegiate Athletic Association (NCAA) regulations for Division I (FBS) universities.** | | No |
| Posting Detail Information | | |
| **Posting Number** | P01752CT | |
| **Number of Vacancies** | 2 | |
| **Anticipated Appointment Begin Date** | 09/17/2018 | |
| **Anticipated Appointment End Date** | 01/31/2019 | |
| **Posting Date** | 09/06/2018 | |
| **Full Consideration Date** |  | |
| **Closing Date** | 09/12/2018 | |
| **Indicate how you intend to recruit for this search** | Competitive / External - open to ALL qualified applicants | |
| **Special Instructions to Applicants** | Applications will be reviewed based on the information submitted on the employment profile with education and work history along with any other requested documentation i.e. posting specific question responses, transcripts, etc. **Your profile MUST clearly show how you meet the minimum/required qualifications for the position.** Resumes are NOT accepted at the application stage for classified staff positions.  Typically, the starting salary is at the lower end of the salary range.  For additional information please contact: insert the contact name and information John Henry at John.Henry@oregonstate.edu  OSU commits to inclusive excellence by advancing equity and diversity in all that we do. We are an Affirmative Action/Equal Opportunity employer, and particularly encourage applications from members of historically underrepresented racial/ethnic groups, women, individuals with disabilities, veterans, LGBTQ community members, and others who demonstrate the ability to help us achieve our vision of a diverse and inclusive community.  This position is designated as a critical or security-sensitive position; therefore, the incumbent must successfully complete a criminal history check and be determined to be position qualified as per OSU Standard 576-055-0000 et seq. Incumbents are required to self-report convictions. Offers of employment are contingent upon meeting all minimum qualifications including the criminal history check requirement. | |

**Supplemental Questions**

Required fields are indicated with an asterisk (\*).

**Documents Needed to Apply**